

**Report of examination of hoists and lifts**

Registration Number: \_\_\_\_\_ Licence No. \_\_\_\_\_  
NIC Code No.(As given in the licence)

1. Occupier(or owner) of premises :
2. Address :
- 3.a) Type of hoist or lift and identification  
Number or description :
- b) Date of construction or reconstruction  
( if ascertainable)
- 4.Are all parts of the hoist or lift of good  
Mechanical construction , sound material  
and adequate strength(so far as ascertainable)
5. Are the following parts of the hoists or lift  
Properly maintained and in good working order?  
If not, state what defects have been found
  - a) Enclosure of hoist way or lift way
  - b) Landing gates and cage gate(s)
  - c) Interlock and the landing gates  
and cate gate(s)
  - d) Other gate fastenings
  - e) Cage and platform and fittings, guides,  
Buffers interior, of the hoist way , or lift way
  - f) Overrunning devices
  - g) Suspension ropes or chain and their attachments
  - h) Safety gear i.e. arrangements for preventing  
Fall or platform or cage brakes
  - i) Brakes
  - j) Worm or spur gearing
  - k) Other electrical equipment
  - l) Other parts
6. What parts ( if any) were inaccessible?
7. Repairs, renewals of alterations(if any)  
Required and the period within which they  
Should be executed.
- 8.Maximum safe working loan subject to  
Repairs, renewals or alterations(if any) specified  
In item 7

1. Other particulars  
I /We certify that on (date).....I/We have thoroughly  
examined this hoist or lift and the above is a correct report of the result.

Signature & name of the competent person  
Number & date of the competency certificate  
issued by

Date