

No. DFB/1039/2026-G3

‘SURAKSHA BHAVAN’
OFFICE OF THE DIRECTORATE OF
FACTORIES AND BOILERS
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DATED: 04-05-2026

Circular No. 12/2026

Sub:- Department of Factories & Boilers, Kerala - First Aid Training Programme - Guidelines - reg

The Department of Factories & Boilers, Kerala, hereby issues the following guidelines for First Aid Training Institutes conducting training for industrial workers under Sections 45(3) and 111-A(ii) of the Factories Act, 1948:

1. The Institute shall have at least one trainer with the following educational qualifications:

a. Qualification included in the appendix of Indian Medical Degree Act, 1916 or Indian Medical Council Act, 1956

b. Diploma in Industrial Health (DIH) or Diploma in Public Health (DPH)

c. At least 5 years training experience in First Aid to Factory workers

2. The Institute shall have at least two First Aid training assistants having medical knowledge.

3. Equipment necessary for training (eg., Overhead Projector, Sound system, Mannequin etc., and necessary books about first aid) shall be available in the Institute.

4. Each batch should have a maximum of 30 Trainees.

5. Training Programme shall be conducted for a minimum of three days. Successful candidates will be issued certificates with validity of 3 years. Trainees completing refresher course will be issued certificate with validity of 5 years.

6. The Syllabus for First Aid Training of Industrial Workers shall be as per Circular No.14/2023 issued by the Director of Factories and Boilers, Kerala.

7. The Officers of the Department of Factories & Boilers, Kerala are empowered to inspect the Training Centers/Training Programme.

8. On request of Factory Management, Institute shall arrange the training programme in the Factory premises.

9. Director, Factories & Boilers Department, with prior consent from the Government, will have the right to cancel the registration if any First Aid Training Institute is found violating the regulations regarding such training programme.

10. The Annual report of First Aid Training Program to be submitted to Director of Factories and Boilers.

Director of Factories & Boilers, Kerala

Copy to :

1. All First Aid Training Institutes in Kerala-
(through Joint Directors of Factories & Boilers)
2. All Joint Directors of Factories & Boilers
3. All Inspectors of Factories & Boilers
4. All Medical Officers of Factories & Boilers
5. Stock File